

CITY OF MIAMI BEACH
Office of the City Manager
Letter to Commission No. 121-2004



To: Mayor David Dermer and
Members of the City Commission

Date: May 19, 2004

From: Jorge M. Gonzalez
City Manager

A handwritten signature in cursive script, appearing to read "Jorge".

Subject: **COMMISSION RETREAT ON MAY 22, 2004**

Attached is a copy of the agenda for the Commission Retreat on Saturday, May 22, 2004. Our day will begin at 10:00 a.m. Dr. Rick Jensen will again facilitate the session.

The retreat will again be held at the South Beach Marriott located at 161 Ocean Drive in the Ocean Board Room.

Please plan to bring your binder and other materials that we given to you for the May 8 Retreat.

If you have any questions or need any additional information, please feel free to contact me.

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CITY CLERK'S OFFICE

CITY OF MIAMI BEACH
Commission Retreat
South Beach Marriott Hotel / Ocean Boardroom
May 22, 2004



AGENDA

- 10:00 a.m. Arrivals and Check-in
- 10:15 a.m. Defining Our Roles and Responsibilities
- Develop a Code of Conduct
 - How should the City Commission and City Administration collaborate?
 - How should the Commission's responsibilities differ from the Administration's?
 - What is the job description of individual Commission Members?
- 12:15 p.m. Lunch
- 12:45 p.m. Reviewing Priorities and Goals
- 2:00 p.m. Improved Decision-Making and Policy Setting Via Information and Data
- 3:30 p.m. Wrap-Up / Preparations for Next Meeting
- 4:00 p.m. Adjourn

*"Never doubt that a small group of thoughtful,
committed citizens can change the world."
Margaret Mead*